

3750 LAKE SHORE DRIVE

2024 Air Conditioning Safety Inspection Form

An annual safety inspection is required for all central and window air conditioners, regardless of the age of the unit. This form must be used for the safety inspection. A separate form must be used for each A/C unit.

A technician from a licensed and insured air conditioner service company must perform the inspection. The safety inspection is separate from your annual service, however, it can be performed concurrently with your annual maintenance service. Additional forms can be obtained from the Receiving Room if required. The inspection must be completed by **June 30th 2024.**

The safety inspection form must be submitted directly to the Receiving Room by the A/C service technician prior to exiting the building following the inspection. The form will not be accepted if submitted by the shareholder.

Apartment #	
Shareholder name	
Location of A/C (window or condenser)	LSD South Grace Courtyard Alley
Room in which unit is located	
Type of A/C unit	Central Window
Brand / Model / Size	
A/C Service Company	
Address & phone number	

Safety: Window A/C Units Only	Yes / No / Comments
Installed in accordance with Manufacturer's installation and safety instructions?	
Equipped with a drain, which is functioning or has water evaporation unit (WAC)?	
Draining water is not impacting the façade of the building?	
Unit is secured on metal brackets or mounting rails, which are strong enough to support the size & weight of the unit?	
The unit remains secured when the window is opened, or the window is secured so it cannot be opened accidentally?	
The window & frame in which the unit is mounted are in good condition and secure?	
The unit is not installed in a window that opens onto a fire escape?	
Free from flaking paint, rust, mold or mildew?	
Insulating, weatherstripping or similar materials are not visible.	

Safety: Central A/C Units Only	Yes / No / Comments
Installed in accordance with Manufacturer's installation and safety instructions?	
Condenser platform base is metal? If NO, then indicate the platform base material.	
Condenser platform is in good condition?	
Condenser platform appears to be through bolted from the interior to the exterior façade?	
If the condenser is mounted directly above the exterior fire escape, is the condenser platform & all the A/C components located a minimum of 7 feet above the walking surface of the fire escape?	
Condenser platform is attached to the fire escape?	
Electrical: Central A/C Units Only	
Conduit and fittings are in good condition?	
Service disconnect is accessible and in good condition?	
Electrical penetrations in doors, transoms or windows?	Masonry Door Transom Window Circle all that Apply
Electrical: Window A/C Units Only	
Outlet is appropriate amperage for the unit & has a ground?	
Electrical cords are in safe condition and unit is plugged into the nearest electrical outlet without an extension cord?	
Operation:	
When running the unit is free from excessive vibration or noise.	
Any other installation or equipment conditions that may affect the safe operation of the A/C unit to be noted by the technician.	

Inspection Report Conclusion

_____ This inspected A/C unit meets industry standards and the building safety inspection requirements.

_____ This inspected A/C unit DOES NOT meet industry standards and all of the building safety inspection requirements. The shareholder has been notified of the deficits.

Declaration

I _____ declare that my report is accurate.
Printed Name (Service Technician)

I understand that a false declaration may result in the refusal of the Corporation to allow _____ to provide future services in the building.

(Insert A/C Service Company's Name)

Signed: _____
Signature of Service Technician

Date: _____