

3750 HOSPITALITY SUITE

One of the amenities of the building is Apartment 1H, a fully furnished Hospitality Suite, which can be rented on a per day basis for your guests. It is comprised of a bedroom, living room, bathroom and kitchen.

The process for renting this suite, along with more information about what is provided, is as follows:

- The suite may be reserved up to 90 days prior to the proposed arrival of your guests; the shareholder completes and signs a request form (copy attached)
- The rental cost is \$75.00 per night, which may be either paid by check or added to your assessment
- There is a cancellation charge of 1 day's rental fee if the reservation is cancelled within 24 hours of the proposed occupancy
- Keys to the suite can be obtained from the Management Office and should be returned either to the Office or to the Lake Shore Drive doorman
- Normal check-in is at 3:00 pm and check-out at 12:00 Noon. However, if the suite has not been rented for the day prior to check-in and/or the day after check-out it may be possible to adjust these times. Please check with the Management Office
- Both doorman stations will be notified that the suite is occupied
- Bed, bath and table linens are provided
- Dishes, glassware, cutlery and cooking utensils are provided
- The kitchen has a refrigerator/freezer, stove, dishwasher, microwave, coffee maker and a small TV
- The living room has a sofa bed which may be utilized for additional guests; it also has a large TV
- Garbage should be placed in plastic bags and set out by the A/B service elevator
- Daily maid service is not provided. The staff will launder linens and perform a full cleaning after guests have checked-out
- Guests are welcome to use the laundry room, swimming pool and exercise room as long as they conform to the rules that govern this usage
- Repairing any damage that is done to the suite or its furnishings will be charged to the shareholder who rented the suite